



Programs of the Western Pennsylvania School for the Deaf

POSITION TITLE:

Instructional Coach

REPORTS TO:

Principal

LOCATION:

SSDHHC
537 Venard Rd.
Clarks Summit, PA 18411

POSITION OPENING:

ASAP

JOB

DESCRIPTION:

This is in addition to the Teacher of the Deaf position. An Instructional Coach at SSDHHC as a lead teacher is expected to model lessons in classrooms, support teacher instructional development, support the onboarding of new teachers, support teachers in the implementation of Thinking Maps and other organizational initiatives, conduct walkthroughs to observe organizational initiatives and showcase successes, analyze formative and summative assessment data and work closely with their department principal in using this data to adjust instruction, support teachers and administration in using data to improve instruction and assist teachers in pacing and planning of lessons, build strong relationships with teachers, administration, and other coaches. Individuals must be at their required SLPI requirement to be eligible.

Successful instructional coaches demonstrate the following traits and behaviors:

- Model continuous improvement
- Lifelong learner
- Goes above and beyond to ensure student success
- Works collaboratively
- Promotes reflection
- Provides guidance and structure where needed
- Focus on strengths
- Collaborates on common issues of concern with colleagues and administration
- Provides feedback to peers

Instructional coaches are expected to provide 80 hours of time outside of the regular school day. Activities during the school year which will satisfy this requirement include:

- Attending a 7 hour instructional coach in-service day prior to start of school (7 hours)
- Performing 90 minutes a week of office hours to coach teachers, collaborate with teachers and providing support to administration for 36 weeks (54 hours)
- Meeting once a month for 90 minutes with Academic Administrators (Sept-June) (10 hours)
- Preparing presentations to teachers, completing department orders, performing data analysis, conducting data team discussions, peer coaching, and supporting new curriculum/instructional initiatives (i.e. Thinking Maps/PBIS) (5 hours)
- Attending a end of year meeting on the Monday following Mother's Day (4 hours)

APPLICATION

PROCEDURE:

Send letter of application and resume to:

Lauren Hayes
Director of Human Resources
Western Pennsylvania School for the Deaf
300 East Swissvale Avenue
Pittsburgh, Pennsylvania 15218
lhayes@wpsd.org

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