



Programs of the Western Pennsylvania School for the Deaf

POSITION TITLE:

Housekeeper

REPORTS TO:

Supervisor of Operations

LOCATION:

Scranton School for Deaf and Hard of Hearing Children
537 Venard Road, Clarks Summit, PA 18411

POSITION START:

December 2024

JOB

DESCRIPTION:

This is a full-time, non-exempt position. Responsibilities include performing any general floor maintenance such as sweeping, vacuuming, mopping, scrubbing and dusting. The Housekeeping position requires you to maintain and sanitize classrooms and dormitory areas, disinfects toiletry and shower rooms. He or She attends to hallways, lobbies, and other common areas in the building such as water fountains, furniture, and keeping them thoroughly clean, setting up tables and chairs for meetings or school and family functions, washing walls and windows. Occasionally, some snow removal may be required from steps or around doors. Report any maintenance problems to the Supervisor of Operations.

MINIMUM

QUALIFICATIONS:

High school/GED with skill and general housekeeping experience. A valid PA Driver's License is required.

SIGNING REQUIREMENTS:

The Sign Language Proficiency Interview for the position is "Survival." The minimum level accepted at hire is "No Functional Skills."

CLEARANCES REQUIRED:

PA Criminal Background, PA Child Abuse, and FBI Clearance required.

APPLICATION

PROCEDURE:

Send letter of application and resume to:

Lauren Hayes
Director of Human Resources
Western Pennsylvania School for the Deaf
300 East Swissvale Avenue
Pittsburgh, Pennsylvania 15218
lhayes@wpsd.org

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