



POSITION OPENING

5/9/2018

POSITION TITLE:

Director of Scranton School for Deaf and Hard of Hearing Children (SSDHHC)

REPORTS TO:

Chief Executive Officer (CEO)

LOCATION:

Clarks Summit, PA

JOB DESCRIPTION:

This position is considered to be an exempt, full-time, 12-month position. Responsibilities include assuring of high quality of educational offerings and ensuring that the program is meeting the needs of the students, assuring that an appropriate array of support services are offered to meet the needs of the students, serves as the Scranton school's liaison with IUs and SDs, responsible for the recruitment and retention of students, represents the school at various community functions as the "face" of the school in the eyes of the community, maintains a positive relationship with the parents, provides parent education opportunities and maintains the parent/staff organization, maintains positive relations with the SSSDAA, interviews prospective staff along with HR and makes hiring recommendations to the CEO, assures the facilities are safe and well maintained.

MINIMUM QUALIFICATIONS:

A Master's Degree in Educational Administration or Leadership. At least 5 years of experience as a high level administrator at a school or school for the Deaf. Must be fluent in both ASL and English.

The Sign Language Proficiency Interview (SLPI) for this position is "Advanced." The minimum level accepted at hire is "Intermediate."

APPLICATION PROCEDURE:

Send letter of application and resume to:
Dori Bachar
Director of Human Resources
Western Pennsylvania School for the Deaf
300 East Swissvale Avenue
Pittsburgh, Pennsylvania 15218
dbachar@wpsd.org

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