

POSITION OPENING

8/4/2017

POSITION TITLE:

Temporary Housekeeper

REPORTS TO:

Supervisor of Operations

LOCATION:

Scranton School for Deaf and Hard of Hearing Children
Clarks Summit, PA

**JOB
DESCRIPTION:**

This is a temporary position working 7:00 AM – 3:30 PM. Housekeeper's responsibilities include general floor maintenance such as sweeping, vacuuming, mopping, scrubbing, maintains sanitary classrooms and dormitory areas, disinfects toiletry and shower rooms, attends to hallways, lobbies and other common areas, water fountains, furniture and keeping them thoroughly clean, setting up rooms for meetings and functions, shoveling snow, unloading trucks, washing walls. Report any maintenance problems via request forms.

**MINIMUM
QUALIFICATIONS:**

High School diploma

PA State Police Criminal Clearance (Act 34)
PA Child Abuse History Clearance (Act 151)
FBI Clearance
Act 82

The Sign Language Proficiency Interview (SLPI) for this position is "Survival." The level accepted at hire is "No Functional Skills."

**APPLICATION
PROCEDURE:**

Send letter of application and resume to:
Dori Bachar
Director of Human Resources
Western Pennsylvania School for the Deaf
300 East Swissvale Avenue
Pittsburgh, Pennsylvania 15218
dbachar@wpsd.org

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