

August 15, 2016

Dear Parent,

Once again, in keeping compliant with regulations from the US Department of Agriculture, we will be increasing the cost of a paid lunch for the 2016/2017 school. This mandate requires all schools to gradually increase the cost of a paid lunch equal the federal reimbursable rate of the free and reduced meals (reference USDA memo #SP15-2014).

The cost of a school lunch for the 2016-2017 school year is as follows:

	<u>Full Price Lunch</u>	<u>Reduced Price Lunch</u>
Price per meal	\$2.60	\$ .40

For the 2016-2017 school year, the policy of WPSD will be to send monthly bills directly to parents only for actual lunches consumed by the student.

Starting September 9, 2016 and continuing on the 10<sup>th</sup> of each month through June of 2017, you will receive an invoice for your child's lunch, based on actual meals consumed.

Please make your check payable to WPSD, do not send cash. If you have any questions, feel free to contact me at 412-244-4246.

Sincerely,

Barb Manning  
Chief Financial Officer

# USDA Nondiscrimination Statement and Complaint Procedure

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue,  
SW Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

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